



## Policy Committee Meeting Minutes

February 28, 2020, 1:00pm – 3:00pm

2227 Capricorn Way, Santa Rosa, CA 95407

Santa Rosa Conference Room

### Attendees (listed alphabetically by first name)

Angie Dillon-Shore, First 5

Brian Staebell, District Attorney's Office

Debra Sanders, SCOE

Diann Kitamura, Santa Rosa City Schools

Elece Hempel, Petaluma People Services Center

Gigi Mertle, Child Support Services

Jason Carter, City of Santa Rosa

Jennifer O'Donnell, United Way

John Hartwig, Information Services Department

Karen Fies, Human Services Department

Karin Demarest, Community Foundation

Kathleen Pozzi, Office of the Public Defender

Kathy Goodacre, CTE Foundation

Marianne McBride, Council on Aging

Maya Labourdette, Community Child Care Council

Nora Mallonee-Brand, Department of Health Services

Oscar Chavez, Human Services Department

Peter Rumble, Santa Rosa Chamber of Commerce

Rob Halverson, Probation

Robin Bartholow, North Coast Builders Exchange

Shirlee Zane, Board of Supervisors

Susan Cooper, CAP

Susan Fette, TLC Child and Family Services

### Guests:

Alea Tantarelli, Department of Health Services

Heloisa Villa, Clear Impact

Jo Webber, Public

Kristen Fladseth, Department of Health Services

Norine Doherty, READY Project

Susan Gorin, Board of Supervisors

Steven Herrington, Sonoma County Office of Education

### Staff:

Ana Quintana, Project Staff

Helen Simi, Project Staff

Kellie Noe, Project Staff

Topic	Discussion	Decision	Next Steps
<p><b>Welcome, intros, agenda, minutes – ACTION ITEM</b></p>	<p>Elece welcomed the Policy Committee, facilitated introductions and reviewed the agenda. Marianne made a motion to approve the August and November meeting minutes; Debra seconded. Meeting minutes approved.</p> <p>Elece reviewed meeting objectives:</p> <ul style="list-style-type: none"> <li>• Reflect on Upstream’s journey to inform our roadmap</li> <li>• Understand the RBA framework</li> <li>• Build our 10 year Roadmap using an RBA lens</li> <li>• Celebrate 10 Years of Upstream!</li> </ul> <p>The Committee welcomed Supervisor Rabbitt to the Upstream Policy Committee, although he had a conflict and was unable to attend today’s meeting.</p> <p>Elece thanked all 3 of our committees for being present today to participate in our strategic planning process. We have members from Steering Committee and Portfolio Review Committee as well as additional guests joining us today to plan and celebrate.</p>	<p>Meeting minutes approved</p>	
<p><b>Strategic Planning Session</b></p>	<p>Kellie spent a moment reviewing themes from Learning for Action’s Upstream Systems Change Evaluation and our accomplishments of Board of Supervisor’s approved recommendations:</p> <ul style="list-style-type: none"> <li>• Expand shared measurement</li> <li>• Adopt the Human Development Index (HDI) &amp; deepen collaboration with Health Action</li> <li>• Expand TA &amp; reassess the Portfolio review process</li> <li>• Expand outreach</li> <li>• Promote active stewardship</li> </ul> <p>Kellie introduces Heloisa Villa from Clear Impact to assist with facilitation. Heloisa reminds members and staff of the basic principles and skills of RBA and use the turn-the-curve process to identify areas of focus and begin development of the next wave of their work.</p> <p>Kellie shares the results statement developed with Steering Committee at the January meeting. Based on this, performance measures were developed:</p> <ul style="list-style-type: none"> <li>• # of organizations implementing 2Gen approaches proven to work</li> <li>• # of providers implementing EBP showing a change in program outcomes</li> </ul>		

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	<ul style="list-style-type: none"> <li>• \$ invested in prevention and EBP programs, practices and policies to improve shared outcomes.</li> </ul> <p>Each table worked as a group, using the Results-Based Accountability (RBA) turn-the-curve process. Groups were instructed to review the 3 Performance Measures and provide feedback to report out to the larger committee.</p>		
<b>Upstream Celebrates 10 Years</b>	<p>Karen Fies speaks to Upstream’s accomplishments to kick of the Upstream 10-year anniversary celebration.</p> <p>Oscar Chavez and Helen Simi present to the commemorative video. Following the video, Oscar and Karen then present special oars to Supervisor Gorin and Supervisor Zane. A Gold Resolution was presented to Upstream from the Board of Supervisors. All members and guest attending were presented with an oar.</p>		
<b>Public Comment</b>	None		
<b>Adjourn</b>	3:00 pm	None	None