



**Steering Committee Meeting Minutes**  
**Wednesday, January 15, 2020**  
**3:00 – 4:30 p.m.**  
**Family Justice Center**

**Attendees (listed alphabetically)**

Angie Dillon-Shore, First 5 Sonoma County  
 David Koch, Probation Department (via phone)  
 David Rabbitt, Board of Supervisors  
 Elece Hempel, Petaluma People Services Center  
 Karen Fies, County of Sonoma Human Services  
 Susan Fette, TLC Child and Family Services

Cynthia King, Catholic Charities  
 Heloisa Vila, Clear Impact (via phone)  
 Mary Watts, Community Action Partnership  
 Renée Alger, First 5 Sonoma County

**Guest Attendees**

Alison Lobb, Probation Department  
 Ariana Diaz, Community Foundation Sonoma County

**Staff:**

Helen Simi, Project Staff  
 Joni Thacher, Project Staff  
 Oscar Chavez, Project Staff

<b>Topic</b>	<b>Discussion</b>	<b>Decision</b>	<b>Next Steps</b>
<b>Welcome, Agenda, Minutes</b>	Elece called the meeting to order and facilitated introductions and the Committee welcomed new member, Supervisor David Rabbitt. Supervisor Gorin has stepped down from the Upstream committees and Supervisor Rabbitt will now serve on the Steering and Policy Committees.  Minutes from October 16, 2019 to be approved at next meeting.		Approve Oct. meeting minutes.
<b>Additions &amp; Announcements</b>	Due to new memberships and changing schedules, we will be sending out a Doodle poll with some additional meeting date/time options for the remaining 2020 meetings. Please look for and respond to this poll next week.		Send out survey of potentially new meeting dates.
<b>Cross-Committee Collaboration</b>	The Portfolio Review Committee was introduced for attending today’s meeting to align Upstream’s strategic planning efforts across the committees. Joni and Oscar provided an overview of the Portfolio Review Committee’s role within the initiative. Members spent a few minutes discussing the importance of understanding each other’s work and planning in unison.		

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<b>Policy Committee February Agenda Development</b>	<p>Oscar introduced Heloisa Vila from Clear Impact. Heloisa led a Zoom presentation outlining the RBA framework and how Turn the Curve thinking can be utilized for committee strategic planning.</p> <p>The Upstream Steering Committee worked with the Upstream Portfolio Review Committee to approve a results statement which will provide structure for ongoing strategic planning work.</p> <p>Recommended Results Statement: Sonoma County invests early in prevention efforts, invests wisely in approaches proven to work and invests tighter in aligned priorities for maximum community-wide impact.</p> <p>Members ensued a brainstorming session to vet and develop result statements. Pending minor wordsmithing, members identified the revised result statement: Sonoma County invests in prevention efforts, invests wisely in approaches proven to work, and invests and work together for maximum impact for the total community.</p>		Finalize result statement for the Policy Review Committee to develop strategic plan.
<b>Upstream 10 Year Celebration</b>	Helen showed a teaser of the commemorative video highlights. The final product will be shown at the upcoming 10-year celebration in February. Committee members encouraged to attend.		
<b>Public Comment</b>	None.		
<b>Adjourn</b>	4:30 PM		None